

Knowlton Swim & Dive Team

Unavailable Swimmer/Diver Sign-up

If your swimmer(s)/diver(s) are not going to be available for a meet, we've instituted a new online process which should be more convenient for you to notify the coaches using the following directions.

1. Go to the team website, www.knowltonswimdiveteam.com, and click on the Meet/Activity Schedule link on the left side of the page.
2. Scroll down to locate the meet your swimmer(s)/diver(s) will **NOT** be able to attend.
3. Click on the left SignUpGenius icon (in the UNAVAILABLE SWIMMER/DIVER SIGN-UP column) for that meet.
4. Sign Up Genius will open in a new window. Verify that it is for the correct meet.
5. Select the "Sign Up" box for Regrets and click the "Submit and Sign Up" button.
6. Select either the applicable "I'm a SignUpGenius Member" or "I do not have a SignUpGenius account" option and complete the required information before clicking on the "SIGN UP NOW!" button.
7. The next screen shows that you are signing up for the event date as a "Regrets" and now the important part! Check the "Display an alternate name" box and enter your swimmer/diver's first and last names so we really know who's not available! You also have the option of selecting this alternate name to be used as your default name for future sign-ups if necessary. Then click the "SIGN UP NOW!" button.
8. You'll now get a thank you confirmation screen with a "Return to Sign Up" button.
9. Clicking on the "Return to Sign Up" button will take you back to the original sign-up screen for this meet, where you can now edit or delete this sign-up, if necessary, or repeat the above steps to enter another swimmer/diver as unavailable for this meet.

We apologize for the need to have to repeat the process for each of your team members that are unavailable for a meet, but experience has shown that often while one or more of a family's team members are not available due to sickness, injury, vacation, etc. for a meet, your other swimmer(s)/diver(s) may still be available and this process gives you the flexibility to only sign-up those team members unable to attend a particular meet.

Thank you.